

**WOODLAND PARK BOARD OF EDUCATION**  
**REGULAR MEETING MINUTES**  
**NOVEMBER 17, 2014**

**CALL TO ORDER**

**N.J. OPEN PUBLIC MEETINGS LAW**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Herald News

**FLAG SALUTE**

**ROLL CALL**

Members Present – Joanne Mitchell, Francie Keating, Mark Salemi, Maria Flynn, Ron Pascrell, Tanya DaSilva, Dina Bargiel, Tom Bolen

Members Absent – Bob Kassai

Also Present - Dr. Pillari, Tom DiFluri, Jeff Merlino

**215-116 - APPROVAL OF MINUTES**

Motion by BOLEN Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the October 6, 2014 workshop meeting and the October 20, 2014 regular meeting.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the October 6, 2014 workshop meeting and the October 20, 2014 regular meeting.

Roll Call: 8 YES

**215-117 - APPROVAL OF REGISTER REPORT**

Motion by BOLEN Seconded by FLYNN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the October 2014 Register Report.

Roll Call: 8 YES

**Ms. Lazzara's 4<sup>th</sup> Grade class did a presentation of Salt Dough Maps of Woodland Park. The students displayed their projects and explained what they learned while doing this.**

**Jim Cerullo, of Ferroioli, Wielkoltz, Cerullo & Cuva, presented the 2013-2014 Financial Audit, resulting in no recommendations.**

**PUBLIC HEARING –(AGENDA ITEMS ONLY)**

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office.

No one wished to be heard.

**SUPERINTENDENT’S REPORT**

Dr. Pillari informed the Board that a representative from the NJDOE met with the administrative team to discuss SGO’s. He provided feedback, which the administrators will use to review and revise SGO’s, if necessary. The representative will be attending the staff workshop in January. She also reminded everyone that Parent/Teacher Conferences are this week. She also informed the Board that Budget Planning for 2015-2016 has started.

**BOARD ATTORNEY’S REPORT**

Mr. Merlino informed the Board that the Acting Commissioner of Education issued a statement that NJ school parents do not have the option to opt-out of standardized testing. He also brought to the Boards attention a recent court case in which you could violate the Open Public Meeting Act if you do not specify reasons for going into private session.

**NEW BUSINESS**

**PERSONNEL:** Dr. Salemi reported on the Personnel committee meeting of 11/10/14:

**215-118 -APPROVAL OF NEW SUBSTITUTES**

Motion by SALEMI Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the substitute teacher list for October and November of the 2014-2015 school year, per the Passaic County Educational Services Commission.

Roll Call: 8 YES

**215-119 - STAFF STIPENDS**

Motion by SALEMI, Seconded by KEATING.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve stipend payments for the 2014-2015 school year in accordance with current WPEA contract, as listed:

Roll Call: 8 YES

ACTIVITY	SCHOOL	STAFF MEMBER	AMOUNT
Academic Expo	Memorial	Mina Chang	\$500.00

**215-120 -APPROVAL OF MEDICAL LEAVE**

Motion by SALEMI Seconded by FLYNN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve medical leave for Anita Spinelli, district Speech Language Specialist, effective November 20, 2014, for approximately three months.

Roll Call: 8 YES

**215-121 - APPROVAL OF MATERNITY LEAVE**

Motion by SALEMI Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve disability/maternity leave for Kristy Knapp, district Social Worker, under the Federal Family Leave Act, from March 1, 2015 to 20 days after the birth of the baby, at which time accumulated sick days can concurrently be used, to be followed by the NJ Family Leave Act, without pay, until the end of the school year.

Roll Call: 8 YES

**215-122 - APPROVAL OF MATERNITY LEAVE**

Motion by SALEMI Seconded by DASILVA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve disability/maternity leave for Christina Paul-Badini, teacher at Charles Olbon, under the Federal Family Leave Act, from March 1, 2015 to 20 days after the birth of the baby, at which time accumulated sick days can concurrently be used, to be followed by the NJ Family Leave Act, without pay, until the end of the school year.

Roll Call: 8 YES

**215-123 - APPROVAL OF HIRE - SUBSTITUTE SUPERVISOR OF C&I**

Motion by SALEMI Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the hire of Carmela Triglia, as a substitute Supervisor of Curriculum and Instruction, at a rate of \$350 per diem, as needed.

Roll Call: 8 YES

**215-7A - APPROVAL OF MEDICAL LEAVE**

Motion by SALEMI Seconded by KEATING

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve medical leave for Cassandra Lazzara, teacher at Beatrice Gilmore School, effective December 3, 2014. Expected date of return, January 19, 2015.

Roll Call: 8 YES

**215-8A - APPROVAL OF EXTENDED MEDICAL LEAVE**

Motion by SALEMI Seconded by KEATING

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve extended medical leave for Colleen Woods, teacher at Charles Olbon School, to February 1, 2015.

Roll Call: 8 YES

**EDUCATION:** Mrs. Bargiel reported on the 11/10/14 Education committee meeting:

**215-124 - APPROVAL OF 2014-2015 PROGRESS TARGETS ACTION PLAN-MEMORIAL SCHOOL**

Motion by BARGIEL Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the 2014-2015 Progress Targets Action Plan for Memorial School, as attached.

Roll Call: 8 YES

**215-125 - WORKSHOP/TRAVEL REIMBURSEMENT**

Motion by BARGIEL Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following travel reimbursements for the 2014-2015 school year:

Roll Call: 8 YES

Name	Activity	Date	Fee	Travel	Meals	Lodging
Meghan McGinnis	Gifted Education Full Steam Ahead	3/6/15	\$219.00	\$24.80	NA	NA
Merisa Rosa	School Law Boot Camp	1/27-1/28/15	\$300.00	NA	NA	NA
Matthew Cielo	Techspo	1/29-1/30/15	\$395.00	\$101.00	NA	\$100

**FINANCE:** Mrs. Mitchell reported on the Finance committee meeting of 11/10/14:

**215-126 - SECRETARY/TREASURER REPORTS**

Motion by MITCHELL Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of September 2014 “Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of September 30, 2014 the Board Secretary’s monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”

Roll Call: 8 YES

**215-127 - APPROVAL OF BILL LIST**

Motion by MITCHELL, Seconded by PASCRELL.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$326,311.84

<u>Bill List No.</u>	<u>Amount</u>
#69	\$271,960.03
#70	\$ 5,235.90
L3	\$ 49,115.91

Roll Call: 8 YES

**215-128 - TRANSFERS**

Motion by MITCHELL Seconded by PASCRELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the month of September 2014.

Roll Call: 8 YES

<u>Account #</u>	<u>Acct. Description</u>	<u>Old Amount</u>	<u>Adjustment</u>	<u>New Balance</u>
10-000-100-560-00	Transfer funds to Charter	\$ 54,377.00	\$ 5,000.00	\$ 59,377.00
11-000-100-566-00	Tuition Priv Sch Disab	\$371,019.00	(\$ 6,002.00)	\$365,017.00
11-000-100-566-00	Tuition Priv Sch Disab	\$365,017.00	(\$13,400.00)	\$351,617.00
11-000-216-320-00	Students-Speech Rel Serv	\$336,870.00	\$ 5,302.00	\$342,172.00
11-000-216-600-20	Speech/Rel Serv Supplies	\$ 2,400.00	\$ 700.00	\$ 3,100.00
11-000-262-420-00	Clean, Repair & Maint	\$ 26,000.00	(\$10,000.00)	\$ 16,000.00
11-000-262-420-00	Clean, Repair & Maint	\$ 16,000.00	\$ 8,400.00	\$ 24,400.00
11-000-266-420-00	Security Repair Maint	\$ 18,850.00	\$ 10,000.00	\$ 28,850.00
11-000-291-241-00	Other Retirement Contrib	\$206,851.00	(\$ 2,000.00)	\$204,851.00
11-000-291-249-00	Other Retire Contrib DCRP	\$ 0.00	\$ 2,000.00	\$ 2,000.00

**215-129 - EXTRAORDINARY AID & NON PUBLIC TRANSPORTATION AID**

Motion by MITCHELL, Seconded by BARGIEL.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to appropriate 2013-2014

Extraordinary Aid & Non Public Transportation Aid as follows:

10-303	Extraordinary Aid	\$ 21,676
10-303	Non Public Transportation Aid	\$ 11,001
		\$ 32,677

11-230-100-100-101 Salaries Basic Skills \$ 32,677

Roll Call: 8 YES

**215-130 - PERSONNEL CHARGED TO 2014-2015 NCLB GRANT**

Motion by MITCHELL Seconded by FLYNN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve charging the following staff members' salaries and pension/FICA benefits to the NCLB grant:

<u>EMPLOYEE</u>	<u>SALARIES</u>	<u>PENSION/FICA</u>
Susan DiFluri	\$76,444	\$19,875
Joanne Kelly	\$26,462	\$ 6,880
Abigail O'Connell	\$24,750	\$ 6,435
Thomas Havrilla	\$20,369	\$ 5,296
Donna Murray	\$23,391	\$ 6,082

Philip Eliya	\$ 7,939	\$ 2,064
Tammy Cantor	\$24,750	\$ 6,435
Samantha Ament	\$16,013	\$ 4,163

Roll Call: 8 YES

**215-131 -ACCEPTANCE OF THE 2014 COMPREHENSIVE ANNUAL FINANCIAL REPORT**

Motion by MITCHELL Seconded by KEATING

BE IT RESOLVED, THE WOODLAND PARK BOARD OF EDUCATION has received and accepts the 2014 Comprehensive Annual Financial Report, with no recommendations and Auditors Management Report, for the fiscal year ended June 30, 2014, prepared by Ferraioli, Wiekotz, Cerullo, and Cuva, Certified Public Accountants.

Roll Call: 8 YES

**215-132- PCEC – 2014-2015 TRANSPORTATION CONTRACT**

Motion by MITCHELL Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the transportation contract with PESC for the following 2014-2015 bus routes, as listed:

Roll Call: 8 YES

Route#	School (s)	Contractor	# of Students	Estimated Cost per Route (+ surcharge)	Starting Date
8124	Stepping Stones	American Star	1	27,126.00+1,085.04	11/3/14-6/15
8144	School #5	A-1 Elegant Tours	1	27,918.00+1,116.72	11/3/14-6/15
8155	Mem Sch/Beatrice Gilmore	Madison Coach	7	39,764.00+1,590.56	11/3/14-6/15

**BUILDINGS & GROUNDS:** Ms. Flynn reported on the Buildings & Grounds committee meeting of 11/10/14:

**POLICY:** Mrs. DaSilva reported on the Policy committee meeting of 11/10/14:

**215-133 -APPROVAL OF NEW POLICIES AND REGULATIONS-2nd READING & ADOPTION**

Motion by DASILVA Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the second reading and adoption of the following new policies and regulations:

Roll Call: 8 YES

POLICY/REGULATION #	POLICY/REGULATION NAME	MANDATED/RECOMMENDED
5339	Screening for Dyslexia	Mandated
5756	Transgender Students	Suggested
5305	Health Services Personnel	Recommended
5306	Health Services to Non Public Schools	Mandated
R5306	Health Services to Non Public Schools	Mandated
5308	Student Health Records	Mandated
R5308	Student Health Records	Mandated
R5310	Health Services	Mandated
R5530	Substance Abuse	Mandated
R5561	Use of Physical Restraint	Recommended
R5600	Student Discipline/Code of Conduct	Mandated

**215-134-APPROVAL OF POLICY & REGULATION REVISIONS**

Motion by DASILVA Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the revisions of the following existing policies and regulations:

Roll Call: 8 YES

POLICY	POLICY	MANDATED/RECOMMENDED
3216	DRESS AND GROOMING	RECOMMENDED

**215-135 -APPROVAL OF NEW POLICIES AND REGULATIONS-FIRST READING**

Motion by DASILVA Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the first reading of the following new regulations:

Roll Call: 8 YES

REGULATION #	REGULATION NAME	MANDATED/RECOMMENDED
3218	Substance Abuse	Mandated
4218	Substance Abuse	Mandated

**OLD BUSINESS**

Mrs. DaSilva asked, if at the next meeting, Dr. Pillari could provide a short report on the progress of the security officer.

**PUBLIC HEARING**

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office.

No one wished to be heard.

**EXECUTIVE SESSION**

**MOTION TO GO INTO CLOSED SESSION**

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) *It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter*
- 2) *The matter(s) discussed will be made public when confidentiality is no longer required*
- 3) *Meeting will be resumed at conclusion of Executive Session.*
- 4) *The Board does/does not expect to take action after Executive Session.*

Motion to go into Executive Session at 7:50 pm by BOLEN, seconded by MITCHELL

Voice Vote: 8 YES

Motion to return to Regular Session at 8:55 pm by PASCRELL seconded by BOLEN

Voice Vote: 8 YES

**ADJOURNMENT**

Motion to adjourn at 8:55 p.m. by PASCRELL, Seconded by BOLEN  
Voice Vote: 8 YES

**WOODLAND PARK BOARD OF EDUCATION**  
**EXECUTIVE SESSION**  
**NOVEMBER 17, 2014**

**ITEMS DISCUSSED:**

- Dr. Pillari discussed HIB #2015-03 and 2015-04
- Residency
- Mr. Merlino discussed WPPSA Negotiations